

## PARENT & SCHOOL AGREEMENT

**THIS PARENT AGREEMENT MUST BE SIGNED AT THE TIME OF APPLICATION AND RENEWED EACH YEAR**

1. We have read the MISSION, STATEMENT OF FAITH, AND PHILOSOPHY. We agree with the statement of these documents. We further agree to support the regulations and discipline policy of the Academy.
2. We agree, as parents, to bring all concerns to the teacher or Administrator (in that order as appropriate) and not to try and handle things on our own. We will not try to change the school to meet our needs, but will work with the school to receive the best possible education for our child.
3. The parties to this agreement believe that the Bible commands them to make every effort to live at peace and to resolve disputes with each other in private or within the Christian community in conformity with the Biblical injunctions of I Corinthians 6:1-8, Matthew 5:23-24 and Matthew 18:15-20. Therefore, the parties agree that any claim or dispute arising out of, or related to, this agreement or to any aspect of the school relationship, including any claim, tort claim or statutory claims, shall be settled by Biblically - based mediation. If resolution of the dispute and reconciliation do not result from such efforts, the matter shall then be submitted to a panel of three arbitrators for binding arbitration. The selection of arbitrators and the arbitration process shall be conducted in accordance with the Rules of Procedure for Christian conciliation of the Institute for Christian Conciliation as printed in the Guidelines for Christian Conciliation handbook [(406)256-1583]. The parties agree that these methods shall be the sole remedy for any controversy or claim arising out of the school relationship or this agreement and expressly waive their right to file a lawsuit against one another in any civil court for such disputes, except to enforce a legally binding arbitration decision. Each party, regardless of the outcome of the matter, agrees to bear the cost of his, or her or its own arbitrator and one-half of the fees and costs of the neutral arbitrator and any other arbitration expenses.
4. We understand that HBCA is given full authority in the fair and loving discipline of our child. We recognize the extreme importance that a well disciplined child is to the classroom. Corporal punishment is **not** instituted at HBCA.
5. We agree that HBCA reserves the right to suspend or expel any child who does not cooperate with the established policy and educational process. We also understand that a child could be dismissed from school because of the philosophical disagreements or the negative attitude of the parents.
6. We understand that **new students are accepted on a trial basis for the first semester period.** They may be dismissed during or at the end of the semester if proper adjustments have not been made.
7. We agree to work with the Administration of HBCA in seeing that our child attends class regularly. I will see that my child is at school on time and that he/she has transportation to and from school. If my child has not been picked up from school by 3:15 PM, or 15 minutes past the scheduled dismissal, we agree to pay for Extended Care at the emergency rate.
8. We understand that since HBCA operates on a projected budget based on enrollment and tuition, that it is extremely important to fulfill all financial obligations on time. Therefore, I accept the fact that late fees will be added to any payments and understand my child/ren will not be permitted to attend class if payments are four weeks late. If we are not able to pay on time, I will notify the Financial Secretary in advance, stating the reason and scheduling the next payment. \_\_\_\_\_ Int. \_\_\_\_\_ Int.
9. We have read all of the financial policy and agree to follow these obligations. \_\_\_\_\_ Int. \_\_\_\_\_ Int.
10. We understand that Report Cards are not released if financial obligations are not current. \_\_\_\_\_ Int. \_\_\_\_\_ Int.
11. We will recommend HBCA to other Christian families as opportunities arise.
12. We will make sincere efforts to attend all meetings and parent functions.
13. We will seek the advancement of HBCA in all areas, spiritually, academically and physically.
14. We will support the school with our earnest prayers, and when able, through gifts in addition to tuition.
15. My signature below indicates my support and agreement with the above statement and responsibilities.

Father/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_